



Louie B. Nunn Center for Oral History
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 Lexington, Kentucky 40506-0039
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 (859) 257-0189

DEED OF GIFT

We, _____ (Interviewee) and _____ (Interviewer), do hereby give to the Louie B. Nunn Center for Oral History, University of Kentucky Libraries, this recorded interview, recorded on _____ (Date), as a gift, and transfer to the Louie B. Nunn Center for Oral History, University of Kentucky Libraries legal title and all literary property rights including copyright. This interview will be open for unrestricted use and may be quoted from, published, or broadcast in part or in full, in any and all media whether now known or hereafter devised as deemed appropriate by the Nunn Center. This gift does not preclude any use that we ourselves may wish to make of the interview.

SIGNATURE OF INTERVIEWEE

SIGNATURE OF INTERVIEWER

ADDRESS

ADDRESS

ADDRESS

ADDRESS

EMAIL

EMAIL

PHONE

PHONE

DATE

DATE

Temporary Access Restrictions (Only fill this section out if you want to place a temporary access restriction on this interview)

As stated above, I am transferring legal title and all literary property rights to this recorded interview, including copyright, to the University of Kentucky Libraries. However, I wish to place the following **temporary** restrictions on public access to this interview (including the recorded audio/video and subsequent transcripts of the interview):

- I _____ wish to require written permission for usage of this interview during my lifetime.
- I _____ wish to restrict access to this interview until (date): _____
- Other (must include end-date for restriction or verifiable condition for future release). Please specify:

If a restriction has been placed, please make sure your contact information remains current with Nunn Center records.

Accepted for the University of Kentucky Libraries

By: _____ **Date:** _____

SYNOPSIS: Please write a few sentences to describe and summarize the topical contents and major themes expressed in this interview. What was this interview about?

IMPORTANT QUESTIONS TO CONSIDER (REQUIRED)

1. Does this interview contain **personal information** such as a physical address, healthcare information, a phone number, a social security number, or anything else that potentially poses a future privacy risk?

NO _____ YES _____ NOTE: _____

2. Does this interview contain **confidential or sensitive information** (about anyone) that the Nunn Center should consider prior to making this interview available online? Examples include discussions of *personal tragedies, medical conditions, sexual abuse, or violence*. **Consider this:** if this interview were *your story*, is there anything in this recording that you would *not* want made searchable or available online?

NO _____ YES _____ NOTE: _____

3. Does this interview contain **criminal allegations** against another party?

NO _____ YES _____ NOTE: _____

4. Does this interview contain **potentially slanderous or libelous language** pertaining to another living person?

NO _____ YES _____ NOTE: _____

5. Does this interview reveal **institutional, trade or corporate secrets**?

NO _____ YES _____ NOTE: _____

6. Does this interview use **culturally insensitive language**?

NO _____ YES _____ NOTE: _____

ADDITIONAL NOTES



Interview Information Form

The interviewer or project director should fill out this form for each interview. If filling this form out electronically:
1) Download and save form to your device. 2) When form is completed save file and print out a hard copy. 3) Include completed form with interview submission package.

Project Name: _____ Interview Date: _____

INTERVIEWEE #1

Last name: _____ First name: _____

Middle name: _____ Former name(s): _____

Address: _____

Phone: _____ Email: _____

INTERVIEWEE #2

Last name: _____ First name: _____

Middle name: _____ Former name(s): _____

Address: _____

Phone: _____ Email: _____

INTERVIEWER

Last name: _____ First name: _____

Middle name: _____ Former name(s): _____

Address: _____

Phone: _____ Email: _____

KEYWORDS: Please list 5 to 10 keywords that describe important topics or subjects, major themes, and geographic locations discussed in the interview. Please provide correct spellings if possible, and feel free to be both broad and specific (i.e. "Childhood" or "Frankfort, Kentucky"):